

BY LAWS OF THE  
ORCHARD PARK FIRE DISTRICT



# By Laws of the Orchard Park Fire District

---

## **Table of Contents**

ORDER OF BUSINESS .....	3
DISTRICT CHIEF:.....	4
ASSISTANT TRAINING OFFICER .....	5
EMS COORDINATOR .....	6
APPARATUS .....	6
OFFICER REQUIREMENTS .....	6
PERSONAL VEHICLES .....	7
ALCOHOL, DRUG AND TOBACCO POLICY.....	7
MEMBERSHIP.....	7
SUSPENSION .....	8
ARRESTS .....	8
TERMINATIONS.....	9
RESIDENCE.....	9
PHYSICALS.....	10
FIRE COMPANY OFFICER DUTIES .....	10
TRAINING .....	10
FIRE DRILLS.....	11
SAFETY .....	11
FIRE POLICE.....	12
PROPERTY .....	12
DISTRICT CHIEF VEHICLE.....	13
RESCUE .....	13
PERSONAL ALERT SYSTEM.....	14
EMERGENCY MEDICAL SERVICE ONLY PERSONNEL .....	14
PROCUREMENT POLICY FOR THE ORCHARD PARK FIRE DISTRICT.....	15
MEMORIAL RESOLUTION.....	18
MEMORIAL RESOLUTION.....	19
REVISIONS.....	20

# By Laws of the Orchard Park Fire District

---

## ORDER OF BUSINESS

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
4. COMMENTS FROM THE FLOOR
5. COMMUNICATIONS
6. TREASURER'S REPORT
7. REPORT OF DISTRICT CHIEF
  - A) REQUISITIONS
  - B) FIRE REPORTS
  - C) RESCUE REPORTS
8. REPORT OF COMPANY CHIEFS
  - D) ORCHARD PARK
  - E) WINDOM
  - F) HILLCREST
9. REPORT OF EMS OFFICER
10. REPORT OF DISTRICT TRAINING OFFICER
11. MEMBERSHIP
12. COMMISSIONERS REPORTS
13. ATTORNEY'S REPORT
14. UNFINISHED BUSINESS
15. NEW BUSINESS
16. PRESENTATION OF BILLS – ACTION ON SAME
17. ADJOURNMENT

# By Laws of the Orchard Park Fire District

---

## ARTICLE I:

### GENERAL RULES

1. In accordance with Section 176, Subdivision 11 of the town law, the Board of Fire Commissioners hereby establishes Rules and Regulations for the operation of the fire service in the Town of Orchard Park.
  - a. The following rules and regulation of the Orchard Park Fire District are established as minimum requirements. Fire Companies within the Orchard Park Fire District may establish membership requirements exceeding the minimums set forth herein. Fire companies within the Orchard Park Fire District may not create review or grievance boards which excuse deficiencies or delinquency on the part of volunteer firefighters in complying with these requirements without the expressed approval of the Board of Fire Commissioners.
  - b. The annual meeting of the Fire Companies within the Orchard Park Fire District for nominations of the Company Chiefs, Assistant Chiefs, Captains and Lieutenants shall be held on the Thursday following the second Tuesday of December.
  - c. The Board of Fire Commissioners retains the right to accept the results of a general election for the District Chief or to appoint a qualified person for that position. An absentee ballot for the District Chief may be secured from the Fire District Secretary or Treasurer within a seventy-two (72) hour period of the election. The ballot will be returned in a sealed envelope, with the voter's name written on the envelope.

### DISTRICT CHIEF:

The District Chief of the Orchard Park Fire District shall, under the direction of the Board of Fire Commissioners, have exclusive control of all Fire District members at all fires, emergency rescue alarms, inspections, reviews and other occasions when the Fire District is on duty or parade. The District Chief shall have supervision of all district vehicles, equipment and properties used for the prevention or extinguishment of fire and in response to emergency rescue alarms. The District Chief also will have command of all officers and employees of the Fire District. The District Chief shall see that the rules and regulations of the Board of Fire Commissioners are duly observed and that the orders of the Board of Fire Commissioners are duly executed. The District Chief shall, whenever required by the Board of Fire Commissioners, report to said board the condition of the property of the Orchard Park Fire District and other such information as may be required of the District Chief. The District Chief shall hold the members, officers and employees of the Fire District strictly to account for the neglect of duty and may suspend any district member for improper conduct, subject to the action of the Board of Fire Commissioners at its next regularly scheduled meeting. This shall include any volunteer firefighter

## By Laws of the Orchard Park Fire District

---

leaving the scene of a fire without permission from the Chief or the Officer in Command present.

The District Chief shall act as a consultant to the Orchard Park Fire District EMS, INC. for assistance to their board of directors.

Each Fire Company within the Orchard Park Fire District shall have a Chief, First Assistant Chief, Second Assistant Chief, a Fire Captain, and a Rescue Captain. Each Fire Company shall also elect a Lieutenant for each piece of apparatus. Additional officers may be added to a company if deemed necessary and approved by the Board of Fire Commissioners. These Company Officers shall be officers of the Orchard Park Fire District.

The District Chief and all personnel of all Fire Companies within the Orchard Park Fire District are under the jurisdiction of the Board of Fire Commissioners. While at a fire, rescue call, or any emergency, the District Chief or in the District Chief's absence the officer in command in whose coverage area the alarm is located, shall be in complete charge. When the Fire District or any Fire Company or squad thereof is on duty no Member of the Board of Fire Commissioners shall interfere with the duties of the District Chief, Company Chiefs or Assistant Chiefs.

The District Chief and the Chiefs of all Fire Companies within the Orchard Park Fire District are required to attend the monthly meetings and scheduled work sessions of the Board of Fire Commissioners. The respective Chiefs may delegate a subordinate Fire Company officer to represent the chief in the Chief's absence.

All requests for equipment and supplies needed by a Fire Company must be on a prescribed requisition form signed by the District Chief or respective Fire Company Chief and submitted to the Board of Fire Commissioners.

The District Chief shall be excused from all the respective Fire Company drill requirements for membership during the District Chief's term of office.

### **TRAINING OFFICER AND EMS COORDINATOR:**

#### **TRAINING OFFICER:**

The Orchard Park Fire District will appoint a Training Officer. Requirements and duties will be found in the Training Officer Policy.

#### **ASSISTANT TRAINING OFFICER**

## By Laws of the Orchard Park Fire District

---

The Orchard Park Fire District will appoint an Assistant Training Officer. The requirements and duties will be found under the Training Officer Policy.

### **EMS COORDINATOR**

The Orchard Park Fire District will appoint an EMS Coordinator. The requirements and duties will be found under the EMS Coordinator Policy.

### **APPARATUS**

Fire or rescue apparatus must not leave the Orchard Park Fire District without the expressed permission of the Board of Fire Commissioners except for fire or rescue service in response to mutual aid alarms and training.

When fire or rescue apparatus and equipment leave the Orchard Park Fire District it is the responsibility of the District Chief and/or Company Chiefs to provide sufficient fire apparatus and firefighting personnel in the Orchard Park Fire District to insure adequate protection at all times.

The driver of any District owned fire apparatus or rescue equipment is responsible for its safety and condition from the time of departure at the fire station until it is returned. The driver shall be held responsible for its ready use after returning from an alarm unless relieved of such responsibility by the Chief. Any mechanical defects or other discrepancies must be reported immediately to the Chief of the Fire Company involved.

All Fire Companies in the Orchard Park Fire District shall maintain a current inventory of all fire and rescue equipment.

### **OFFICER REQUIREMENTS**

Officer requirements within the Orchard Park Fire District will be found in the Officer Requirement Policy.

# By Laws of the Orchard Park Fire District

---

## **PERSONAL VEHICLES**

Use of Personal Vehicles will be found in the Vehicle Response and Training Guidelines Policy

## **ALCOHOL, DRUG AND TOBACCO POLICY**

The Orchard Park Fire District takes Alcohol and Drug use very seriously. No volunteer firefighter shall appear on duty in an intoxicated or impaired condition. To do so is sufficient cause for dismissal from the fire service.

All properties owned, leased, or rented by The Orchard Park Fire District are considered smoke free. This will include both inside of any building or structure or anywhere outside on property under jurisdiction and control of the Orchard Park Board of Fire Commissioners. Anyone caught in violation will be subject to a suspension or possible dismissal from the District.

For further details, please refer to the Orchard Park Fire District Drug and Alcohol Policy 03-001-11 and for Vehicles, the District's Alcohol Vehicle Operation policy 01-001-02.

## **ARTICLE II**

### **MEMBERSHIP**

Any person desiring membership in any Company within the Orchard Park Fire District must fill out the prescribed application form.

1. Any firefighter making application to become a volunteer firefighter in any Fire Company within the Orchard Park Fire District must have reached that person's 18th birthday at the time the application is received by the Board of Fire Commissioners.
2. Completed application forms, drug test, physical exam, insurance papers, arrest records, and arson check must be submitted to the Secretary of the Fire Company in whose area the applicant resides and must be approved by the respective Fire Company.

## By Laws of the Orchard Park Fire District

---

3. Applications for review shall be in writing and must be served on the Chief of the respective Fire Company and the Secretary of the Board of Fire Commissioners at least five (5) days prior to the next regularly scheduled business meeting of the Board of Fire Commissioners.
4. All membership application forms properly completed must be approved by the Board of Fire Commissioners before any person may become a candidate Firefighter for training. All applicants will serve as a firefighter in training for a period of two (2) years.
5. All Fire District personnel will be insured by the Volunteer Firemen's Benefit Law and will be eligible to participate in the District's Service Awards Program.
6. Requirements for calls and drills will be found under the Membership Requirements Policy and Other Training Requirements Policy.

### **SUSPENSION**

An officer or member of the Orchard Park Fire District may be suspended by the District Chief or Chief of the Company that he/she is responsible for that involves their alleged incompetence or misconduct.

Such period of suspension cannot extend beyond the time of the next regular business meeting or special meeting of the Board of Fire Commissioners. At such meeting, the Board of Fire Commissioners must consider the matter and determine whether to press the charge.

Any member of the Orchard Park Fire District who has been suspended three (3) separate times for disciplinary reasons and has been subject to a hearing by the Board of Fire Commissioners, will be dropped from the Fire District rolls by resolution at the next business meeting of the Board of Fire Commissioners. The member in question will be banned from any application for District membership for a period of ten years from the date of which he/she was removed from the district rolls.

### **ARRESTS**

Any member of the Orchard Park Fire District who has been arrested for any of the following:

1. Any offense covered under the New York State Penal Law.
2. Any offense covered under the family court act.



## By Laws of the Orchard Park Fire District

---

3. Any offense covered under the Alcohol Beverage Control Act.
4. Any offense which constitutes a crime under federal statute.

Shall notify the District Chief, Chief or Assistant Chief of his/her Fire Company within seventy-two (72) hours of the time of the arrest. Failure to do so will carry a minimum six (6) month suspension.

Said Chief Officer shall suspend that member until the time of the next Board of Fire Commissioners' meeting, at which time the member shall have the opportunity to present the facts of the arrest and the Board of Fire Commissioners will determine if the suspension will be continued until the charges have legally been cleared.

Said member shall notify the Board of Fire Commissioners in written form or by personal appearance at a regularly scheduled monthly meeting as to the final disposition of the charges. The Board of Fire Commissioners will at that time, in executive session, determine the status of the member. Failure to notify the Board of Fire Commissioners of the disposition of the charge will be grounds for dismissal from the Fire District rolls.

### **TERMINATIONS**

The Board of Fire Commissioners shall be notified in writing by the Secretary of the respective Fire Company of the removal of any firefighter from the roster of the Fire Company which shall include the date and all pertinent facts.

1. No firefighter may be dismissed from the fire service for any reason without the approval of the Board of Fire Commissioners.
2. Any volunteer firefighter dismissed, suspended, or disciplined by a Fire Company may apply for and receive a review of such action by the Board of Fire Commissioners.
3. Any violation of the Rules and Regulations of this code shall be deemed sufficient cause for dismissal by the Board of Fire Commissioners.

### **RESIDENCE**

Any person making an application to become a volunteer firefighter in any fire company within the Orchard Park Fire District must reside within the

# By Laws of the Orchard Park Fire District

---

Orchard Park Fire District. Unless, under certain circumstances, approved by the Orchard Park Board of Fire Commissioners.

Further information can be found in the Membership Residence Policy

## **ARTICLE III**

### **PHYSICALS**

1. Any person making application for membership in any Fire Company within the Orchard Park Fire District must be of sound body and mind, in a physical condition such that the applicant be able to withstand the dangers of excitement and efforts connected with the fire service. All applicants must submit to a physical examination by a Doctor duly licensed by the State of New York at a facility designated by the Board of Fire Commissioners. The results of said examination will be forwarded to the Board of Fire Commissioners and held in accordance of all H.I.P.A.A laws. Upon receipt of a satisfactory report from said examination, the applicant will be accepted to membership in the respective Fire Company and the Fire District as a firefighter in training.
2. Refer to the Physical Exam Policy 03-009-18

## **ARTICLE IV**

### **FIRE COMPANY OFFICER DUTIES**

Refer to the Fire Company Officer Duties Policy.

## **ARTICLE V**

### **TRAINING**

1. A training course of theories and practice concerning firefighting and rescue service must meet the criteria established by the New York State Office of Fire Prevention and Control. Additional courses or training must be acceptable and approved by the Board of Fire Commissioners.
2. It shall be mandatory for any accepted applicant for membership, in any Fire Company within the Orchard Park fire District, to be available for the prescribed Training.

## By Laws of the Orchard Park Fire District

---

3. All persons whose applications for membership in any Fire Company in the Orchard Park Fire District have been approved by the Board of Fire Commissioners must pass the prescribed training courses in the District's Other Training Requirements Policy 03-006-11.
4. Any persons whose applications for membership in any Fire Company in the Orchard Park Fire District that has been approved by the Board of Fire Commissioners who does not pass the prescribed training courses to the satisfaction of that person's respective Chief will be dismissed from the fire service by action of the Board of Fire Commissioners.

### **FIRE DRILLS**

Drill requirements are listed under the Other Training Requirement Policy.

Any member who does not meet the district drill requirements for two (2) years consecutively will be reviewed by the Board of Fire Commissioners for possible removal from the roster.

### **ARTICLE VII**

#### **SAFETY**

1. No person shall be permitted to ride or stand on the side or rear step of any vehicle or apparatus at any time while said vehicle is in motion.
2. Fire and rescue apparatus will be operated in a manner consistent with New York State Vehicle & Traffic Laws and the District's Vehicle Response and Training Guidelines.
3. All firefighters must wear the proper equipment when engaged in firefighting. The proper equipment shall include helmet, a bunker suit which meets nationally accepted standards, as well as any additional safety gear necessary to ensure the personal safety of the firefighter. If in the opinion of the Chief and safety conditions warrant, the Chief may order all or part of any safety equipment dispensed with.
4. Persons other than volunteer firefighters are prohibited from using or operating fire or rescue equipment or any equipment belonging to the Fire District without specific permission from the Board of Fire Commissioners.
5. Injuries received by a volunteer firefighter in the performance of their duties must be reported to the Board of Fire Commissioners as soon as the information is available. The appropriate incident report stating all the facts pertaining to the injuries and the cause

# By Laws of the Orchard Park Fire District

---

needs to be submitted to the Secretary of the Board no later than 10 days from the date of injury.

## **ARTICLE VIII**

### **FIRE POLICE**

Fire Police jurisdiction is described under Town Law §176 (10) (13).

Refer to the Fire Police Policy.

## **ARTICLE IX**

### **PROPERTY**

1. Each Fire Company operating within the Orchard Park Fire District shall be assigned to a fire station and given a defined area to protect.
2. Each Fire Company Chief shall be in complete charge of their respective property, including buildings and grounds, and everything therein.
3. Each Fire Company member thereof is entitled to the use of the buildings and grounds assigned to them except where restrictions are imposed by their respective Fire Company and/or The Board of Fire Commissioners.
4. No one other than Fire District or Fire Company personnel for District or Company purposes may use the fire house premises or a portion thereof, except upon permission of the Board of Fire Commissioners. The Orchard Park Board of Fire Commissioners retain the expressed right to refuse permission in a case where they deem that refusal is in the proper interest of the District.
5. When the ownership of property or equipment purchased by a Fire Company is transferred to the Orchard Park Fire District, said transfer of title must be made in the form of a letter or supporting documentation to the Board of Fire Commissioners including all detailed and pertinent information.
6. When a member of the Orchard Park Fire District resigns or is removed from the Fire District Rolls all District property in that person's possession must be returned to the respective Fire Company Chief within five (5) days of said resignation or removal.

# By Laws of the Orchard Park Fire District

---

## **DISTRICT CHIEF VEHICLE**

The Board of Fire Commissioners of the Orchard Park Fire District has provided the District Chief of the Orchard Park Fire District with an emergency vehicle. The use of this vehicle is to permit the District Chief to respond to fires and various emergency calls and to have all the necessary equipment in the vehicle for the use of the District Chief.

To accomplish this, the Board of Fire Commissioners has set up the following rules:

1. The District Chief's car shall be driven only by the District Chief, a Commissioner of the District, an elected Fire/EMS officer within the District or a District member authorized by the District Chief or Board of Fire Commissioners.
2. The District Chief's Car shall be used only to transport the District Chief or other authorized fire personnel.
3. The District Chief's car is to be used by the District Chief only within the Fire District or its vicinity or when needed to respond to mutual aid calls or drills.
4. If the District Chief shall be out of the Fire District for any protracted length of time, the District Chief's vehicle may be turned over to a Company Chief or Assistant Chief or other duly authorized officer during the absence of the District Chief.
5. The District Chief's vehicle shall not be used under any circumstances to transport the District Chief to and from the Chief's place of work unless such place of work is within the Fire District or its vicinity.
6. The District Chief's Vehicle shall not be used by the District Chief while engaged in any commercial endeavor, whether within the Fire District or not.

## **ARTICLE X**

### **RESCUE**

Each Company operating within the Orchard Park Fire District may have a unit known as a Rescue Squad, consisting of volunteer firefighters qualified as in section 3 of this article.

The Rescue Squad shall be composed of personnel qualified in up-to-date rescue practices, methods, and procedures.

## By Laws of the Orchard Park Fire District

---

Rescue personnel must be active members in good standing in the Orchard Park Fire District and must hold a valid certified First Responder Card, a current N.Y.S Emergency Medical Technician Card or a certified certificate of training exhibiting advanced levels of training beyond the above. To be eligible to for election involving any rescue office, that person must also hold a current N.Y.S. Emergency Medical Technician Card or a certified certificate of training exhibiting advanced levels of training beyond the above.

Rescue personnel must attend at least five (5) Rescue Squad drills in addition to five (5) fire drills each year.

Emergency or rescue service vehicles shall not transport persons other than operating personnel at any time except that in an emergency. Civilian personnel may be transported to a hospital or appropriate medical facility under the direction of the officer in charge.

At the January meeting of the Board of Fire Commissioners, the Chief of each Company, shall submit to the Board a roster of the active firefighters in that Chief's respective Company, indicating the number of Rescue Squad drills attended by each active member.

### **ARTICLE XI**

#### **PERSONAL ALERT SYSTEM**

The Orchard Park Fire District utilizes many methods to notify personnel in the event of an emergency and important notifications. This information is contained in the Personal Alert Policy.

### **ARTICLE XII**

#### **EMERGENCY MEDICAL SERVICE ONLY PERSONNEL**

Each Fire Company operating within the Orchard Park Fire District may have personnel internally classified as Emergency Medical Service Only (EMS-ONLY). EMS-ONLY personnel may respond to any emergency alarm, fire and/or EMS call as an Emergency Medical Service personnel only.

For further information refer to the EMS Only Policy.

# By Laws of the Orchard Park Fire District

---

## **ARTICLE XIII**

WHEREAS, Section 104 – b of the General Municipal Law requires the governing body of every Municipality to adopt a procurement policy for all goods and services, which are not required by law to publicly bid, and

WHEREAS comments have been solicited from all the officers and officials of the Orchard Park Fire District involved in the procurement process,

NOW, THEREFORE BE IT RESOLVED, that the Orchard Park Fire District does hereby adopt the following procurement policy which is intended to apply to all goods and services which are not required by law to be publicly bid.

## **PROCUREMENT POLICY FOR THE ORCHARD PARK FIRE DISTRICT**

Every purchase of goods and services to be made by the Orchard Park Fire District, which are not required by law to be publicly bid, must comply with the following procurement policy:

1. Every purchase must be initially reviewed to determine that it is as purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known or can be reasonably expected that the total amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a year.

The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law: purchase contracts under \$20,000.00 and public works contracts under \$35,000.00; emergency purchases; certain municipal hospital purchases; acquisition of emergency services; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under state and county contracts; and surplus and second-hand purchases from another governmental entity. The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This documentation may include written or verbal quotations from venders, a memo from the purchaser indicating the source which makes the item or service exempt, a memo from the purchaser indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or any other written documentation that is appropriate.

2. All goods and services will be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method that ensures that goods will be purchased at the lowest price and that favoritism will be avoided.

## By Laws of the Orchard Park Fire District

---

3. The following method of purchase will be used when required by this policy in order to achieve the highest savings:

In determining whether a service fits into this category, the Board of Fire Commissioners shall take into consideration the following guidelines:

- A. Whether the services are subject to State licensing or testing requirements.
  - B. Whether substantial formal education or training is a necessary prerequisite to the performance of the services.
  - C. Whether the services require a personal relationship between the individual and municipal officials.
- i. Professional or technical services are defined as services of an attorney; services of a physician; technical services of an engineer engaged to prepare plans, maps and estimates; securing insurance coverage and/or services of an insurance broker; services of a certified public accountant; investment management services; printing services involving extensive writing, editing or art work; management of municipally owned property; and computer software or programming services for customized programs, or services involved in substantial modification and customizing of prepackaged software.
  - ii. Emergency purchases pursuant to Section 103(4) of the General Municipal Law. Due to the nature of this exception, these goods or services must be purchased immediately and a delay in order to obtain alternate proposals may threaten the life, health, or welfare of the residents. This section does not preclude alternate proposals if time permits.
  - iii. Purchase of surplus or second-hand goods from any source. If alternate proposals were required, the Fire District could be precluded from purchasing surplus and second-hand goods at auctions through specific advertised sources where the best prices are usually obtained. It is also difficult to try to compare prices of used goods and a lower price may indicate an older product.
  - iv. Goods and services under \$100.00. The time and documentation required to purchase such goods or services would likely be more costly than the item itself and would therefore not be in the best interest of the taxpayer. In addition, it is not likely that such de minimis contracts would be awarded based on favoritism.



## By Laws of the Orchard Park Fire District

---

- v. General Municipal Law §103(16) authorizes a fire district to purchase apparatus and equipment through the use of contracts (Contracts) led by the United States or any agency thereof, any stat or any other political subdivision or district therein.

Accordingly, to take advantage of this exemption:

1. The fire district must document that the apparatus and equipment purchase was made through the use of contracts led by the United States or any agency thereof, any state or any other political subdivision or district therein, and
2. The contracts must be let in a manner that constitutes competitive bidding “consistent with New York State Law”, which means there must be a

The rules and regulations or the Orchard Park Fire District may be amended by the Board of Fire Commissioners at any regular monthly meeting thereof, provided no less than **forty-five (45)** days written notice of the proposed amendment is given to each of the respective Fire Companies in the Orchard Park Fire District and all members of the Board of Fire Commissioners.

These rules and regulations of the Orchard Park Fire District shall become effective on **November 10, 2020.**

By Laws of the Orchard Park Fire District

---

**MEMORIAL RESOLUTION**

WHEREAS: ALMIGHTY GOD, IN HIS INFINITE WISDOM, HAS REMOVED FROM OUT MIDST \_\_\_\_\_  
A MEMBER OF THE ORCHARD PARK FIRE DISTRICT, IN WHOSE DEATH WE ARE BEREFT OF A BROTHER FIREFIGHTER, AND

WHEREAS: DURING THE YEARS WE WERE PRIVILEGED TO KNOW HIM. HE WAS A TRUE FAITHFUL CITIZEN, WHO, BY HIS CONSTANT DEVOTION AND ASSISTANCE IN THE BEST INTEREST TO THE VOLUNTEER FIRE SERVICE, HAS ENDEARED HIMSELF TO HIS HOST OF FRIENDS, AND

WHEREAS: WE SHALL MISS HIS COMPANIONSHIP, HIS WISE COUNCEL AND WORTHY PARTICIPATION IN OUR ACTIVITIES, THEREFORE BE IT

RESOLVED: THAT WE DEEPLY MOURN HIS PASSING AND THAT WE EXTEND TO HIS FAMILY THIS EXPRESSION OF HEARTFELT SYMPATHY, CONFIDENT THAT, HAVING REACHED THE END OF HIS JOURNEY, HE HAS RECEIVED HIS ETERNAL REWARD IN HEAVEN, AND BE IT FURTHER

RESOLVED: THAT THIS RESOLUTION BE SPREAD UPON THE MINUTES OF THIS MEETING, AND THAT A COPY THERE OF BE FURNISHED HIS FAMILY AND THAT THIS MEETING AT THE COMPLETION OF BUSINESS TO COME BEFORE IT, STAND ADJOURNED IN MEMORY OF \_\_\_\_\_

\_\_\_\_\_  
SIGNATURES

\_\_\_\_\_  
DATE

By Laws of the Orchard Park Fire District

---

**MEMORIAL RESOLUTION**

WHEREAS: ALMIGHTY GOD, IN HIS INFINITE WISDOM, HAS REMOVED FROM OUR MIDST \_\_\_\_\_  
A MEMBER OF THE ORCHARD PARK FIRE DISTRICT, IN WHOSE DEATH WE ARE BEREFT OF A SISTER FIREFIGHTER, AND

WHEREAS: DURING THE YEARS WE WERE PRIVILEGED TO KNOW HER. SHE WAS A TRUE FAITHFUL CITIZEN, WHO, BY HER CONSTANT DEVOTION AND ASSISTANCE IN THE BEST INTEREST TO THE VOLUNTEER FIRE SERVICE, HAS ENDEARED HERSELF TO HER HOST OF FRIENDS, AND

WHEREAS: WE SHALL MISS HER COMPANIONSHIP, HER WISE COUNSEL AND WORTHY PARTICIPATION IN OUR ACTIVITIES, THEREFORE BE IT

RESOLVED: THAT WE DEEPLY MOURN HER PASSING AND THAT WE EXTEND TO HER FAMILY THIS EXPRESSION OF HEARTFELT SYMPATHY, CONFIDENT THAT, HAVING REACHED THE END OF HER JOURNEY, SHE HAS RECEIVED HER ETERNAL REWARD IN HEAVEN, AND BE IT FURTHER

RESOLVED: THAT THIS RESOLUTION BE SPREAD UPON THE MINUTES OF THIS MEETING, AND THAT A COPY THERE OF BE FURNISHED HER FAMILY AND THAT THIS MEETING AT THE COMPLETION OF BUSINESS TO COME BEFORE IT, STAND ADJOURNED IN MEMORY OF \_\_\_\_\_.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

## By Laws of the Orchard Park Fire District

---

### **REVISIONS**

1. Adopted November 8, 1983
2. Revised April 4, 1995
3. Revised August 8, 1995
4. Revised May 12, 1998
5. Revised December 8, 1998
6. Revised December 12, 2000
7. Revised October 9, 2002
8. Revised April 2004
9. Revised April 2006
10. Revised September 2011
11. Revised September 2012
12. Revised September 2020