

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE JANUARY MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on January 14, 2025 at 7:00 PM in the meeting room of the District Offices, 4222 S. Taylor Road. The meeting was called to order by Chairman Gill and began with the pledge to the flag.

Roll Call:

Chairman:	Mark Szczepanik	Dist. Chief:	Jay Knavel
Commissioner:	William Hanrahan	Attorney:	Michael Chelus
Commissioner:	Robert Benning	Secretary:	Roberta Buczkowski
Commissioner:		Treasurer:	Nick Enser

Fire Company Officers Present:

Orchard Park Chief: Rob Germano
Windom Chief: Mike Carey
Hillcrest Chief: Ron Hendershot

Others Present:

David Jensen, Orchard Park	Dave Stromecki, Brown & Stromecki Insurance
David K Jensen, Orchard Park	Bob Baun, Windom
Jon Gill, Hillcrest	Monica Theilmann, Administrator
Joe Jensen, Orchard Park	

Approval of Minutes of the Meeting:

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that the minutes of the December 2024 meeting be approved. All in favor; motion carried.

Comments from the floor (Public):

None

Communications and Action on Same:

1. Letter from Windom Fire Company re: use of Windom Hall, 1-5-2025
2. Letter from Windom Fire Company resignation of firefighter. See new membership and removals.
3. Letter from Hillcrest Fire Company re: use of Hillcrest 1-18-2025. Motion made by Commissioner Benning, seconded by Commissioner Hanrahan regarding same. All in favor; motion carried.
4. Letter from Hillcrest Fire Company re: use of Hillcrest 6-14-2025. Motion made by Commissioner Jensen, seconded by Commissioner Benning regarding same. All in favor; motion carried.
5. Letter from Hillcrest Fire Company re: use of Hillcrest 1-25-2025. Motion made by Commissioner Hanrahan, seconded by Commissioner Jensen regarding same. All in favor; motion carried.
6. Letter from Orchard Park Fire Company re: use of Central 1-11-2025
7. Letter from Law Offices of Mark Butler re: Legal services for 2025. Letter filed.
8. Solicitation for Lead Agency from Town of Orchard Park. Chairman Szczepanik signed and will be sent back to Town Clerk. Letter filed.

Treasurer's Report:

The external audit will be next week.

Motion made by Commissioner Jensen, seconded by Commissioner Hanrahan to accept the Treasurer's report. All in favor; motion carried.

District Chief Jay Knavel:

1. Monthly reports read. Attached to file copy.
2. The District Drill will be January 20th at Taylor Road. Includes SCBA training, Florian review and non-interior Firefighter training.
3. OP 1 is in service with the remainder of the new hose coming next week.

EMS

No report

Training

No report.

Orchard Park Chief, Rob Germano:

No report.

Windom Chief, Michael Carey:

No report

Hillcrest Chief, Ron Hendershot:

No report

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

None

*****Hillcrest*****

None

*****Windom*****

Motion made by Commissioner Hanrahan, seconded by Commissioner Benning to remove, with regret, Howard Hoffman from the District Rolls. All in favor; motion carried.

Motion made by Commissioner Hanrahan, seconded by Commissioner Jensen to accept Miranda Kranz to the District Rolls. All in favor; motion carried.

COMMISSIONER'S REPORTS

Commissioner Hanrahan:

1. Motion made by Commissioner Hanrahan, seconded by Commissioner Jensen to purchase two (2) pickup trucks for Orchard Park Chief and Windom Chief not to exceed \$180,000.00. . All in favor; motion carried.
2. Motion made by Commissioner Hanrahan, seconded by Commissioner Benning to purchase new lights for Hillcrest ATV and trailer for \$5921.73. All in favor; motion carried.

Commissioner Benning:

1. Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to increase the threshold for Fixed Assets from \$2500.00 to \$5000.00. All in favor; motion carried.
2. Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to adopt the resolution for the updated Plan Document for Firefly. All in favor; motion carried.

Commissioner Jensen:

1. Motion made by Commissioner Jensen, seconded by Commissioner Benning to purchase a new Fob kiosk for Taylor Road for \$3150.00. All in favor; motion carried.

Attorney Chelus:

1. Still waiting to hear from Erie County regarding the repeater to be placed at Chestnut Ridge.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that the bills be paid as presented for a total of \$205,784.79. All in favor; motion carried.

Motions Made:

Motion made by Commissioner Hanrahan, seconded by Commissioner Jensen to purchase two (2) pickup trucks for Orchard Park Chief and Windom Chief not to exceed \$180,000.00. . All in favor; motion carried.

Motion made by Commissioner Hanrahan, seconded by Commissioner Benning to purchase new lights for Hillcrest ATV and trailer for \$5921.73. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to increase the threshold for Fixed Assets from \$2500.00 to \$5000.00. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to adopt the resolution for the updated Plan Document for Firefly. All in favor; motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner Benning to purchase a new Fob kiosk for Taylor Road for \$3150.00. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Benning seconded by Commissioner Hanrahan that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:15PM

Respectfully submitted, Roberta Buczkowski, Secretary