

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE DECEMBER MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on December 10, 2024 at 7:00 PM in the meeting room of the District Offices, 4222 S. Taylor Road. The meeting was called to order by Chairman Gill and began with the pledge to the flag.

Roll Call:

Chairman:	Gregory Gill	Dist. Chief:	Jay Knavel
		Treasurer:	Nick Enser
Commissioner:	Mark Szczepanik	Attorney:	Michael Chelus
		Secretary:	Roberta Buczkowski
Commissioner:	Robert Benning	Administrator:	Monica Thielmann

Fire Company Officers Present:

Orchard Park Chief: Rob Germano
Windom Chief: Michael J. Carey
Hillcrest Assist Chief: Dave Stromecki

Others Present:

Jacob Huff, Windom	David K. Jensen, Orchard Park
Jon Gill, Hillcrest	Christine Davenport, Hillcrest

Approval of Minutes of the Meeting:

Motion made by Commissioner Benning, seconded by Commissioner Szczepanik that the minutes of the November meeting be approved. All in favor; motion carried.

Comments from the floor (Public):

David K. Jensen addressed the Board regarding the status of his driving the apparatus again. Per the Board, will discuss at a later time.

Communications and Action on Same:

1. Resignation letter from Commissioner Mrugalski. Filed.
2. Letter from Training Officer Chris Couell regarding appointment to same for 2025. Filed.
3. Letter from Assistant Training Officer, Paul Gorczyca regarding appointment to same for 2025. Filed.
4. Letter for use of Central on January 11, 2025. Motion made by Commissioner Benning, seconded by Commissioner Szczepanik regarding same. All in favor; motion carried.

Treasurer's Report:

The District Audit will begin in January 2025.

Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to accept the Treasurer's report. All in favor; motion carried.

District Chief Jay Knavel:

1. Monthly reports read. Attached to file copy.
2. New Orchard Park apparatus has been delivered to Taylor Road and the hose for said apparatus is on its way.
3. District drills for 2025 is being worked on and will be ready soon.

EMS

No report

Training

No report.

Orchard Park Chief, Rob Germano:

No report.

Windom Chief, Michael Carey:

No report

Hillcrest Assistant Chief, Dave Stromecki:

1. The annual Hillcrest Christmas party will be on Friday, December 20th and all are invited.

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

None

*****Hillcrest*****

None

*****Windom*****

None

COMMISSIONER'S REPORTS

Commissioner Szczepanik:

1. The new ambulance will be here this Friday.
2. Motion made by Commissioner Szczepanik, seconded by Commissioner Benning that the old OP1 is surplus. All in favor; motion carried.
3. Motion made by Commissioner Szczepanik, seconded by Commissioner Benning to sell OP 2 for \$50,000.00 pending permissive referendum. All in favor; motion carried.
4. Motion made by Commissioner Szczepanik, seconded by Commissioner Benning to sell surplus air packs and masks to Holland Fire Company for \$19,500.00. All in favor; motion carried.

Commissioner Benning:

1. Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to allow the Insurance Committee to review the insurance quotes for January 2025 renewal. All in favor; motion carried.
2. Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to approve the Duty Shifts. All in favor; motion carried.

3. Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to extend the Dispatch contract for one (1) year. All in favor; motion carried.

Commissioner Gill:

No report

Attorney Chelus:

1. Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to have the Organizational meeting on January 14, 2025 at 6:30 pm followed by the regular monthly meeting at 7pm. All in favor; motion carried.
2. Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to advertise for the Organizational meeting. All in favor; motion carried.
- 3.
4. Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to advertise the regular monthly meeting. All in favor; motion carried.
5. Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to advertise the regular monthly work sessions. All in favor; motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

Motion made by Commissioner Szczepanik to go to executive session. All in favor; motion carried.
Motion made by Commissioner Szczepanik return to regular meeting with no action taken by the board. All in favor; motion carried.

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Benning, seconded by Commissioner Szczepanik that the bills be paid as presented for a total of \$349,872.05. All in favor; motion carried.

Motions Made:

Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to have the Organizational meeting on January 14, 2025 at 6:30 pm followed by the regular monthly meeting at 7pm. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to advertise for the Organizational meeting. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to advertise the regular monthly meeting. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to advertise the regular monthly work sessions. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to allow the Insurance Committee to review the insurance quotes for January 2025 renewal. All in favor; motion carried.

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Motion made by Commissioner Szczepanik, seconded by Commissioner Benning to sell surplus air packs and masks to Holland Fire Company for \$19,500.00. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to extend the Dispatch contract for one (1) year. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Benning, seconded by Commissioner Szczepanik that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:25PM

Respectfully submitted, Roberta Buczkowski, Secretary