

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE MAY MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on May 13, 2025 at 7:00 PM in the meeting room of the District Offices, 4222 S. Taylor Road. The meeting was called to order by Chairman Szczepanik and began with the pledge to the flag.

Roll Call:

Chairman:	Mark Szczepanik	Dist. Chief:	Jay Knavel
Commissioner:	William Hanrahan	Treasurer:	Nick Enser
Commissioner:	Robert Benning	Attorney:	Michael Chelus
Commissioner:	Edmund Jensen Jr.	Secretary:	Roberta Buczkowski
Commissioner:	Frank Wierzbowski		

Fire Company Officers Present:

Orchard Park Chief: Rob Germano
Windom Chief: Mike Carey
Hillcrest Chief: Ron Hendershot

Others Present:

Brendan Sass	Jordon Lambert, Orchard Park
Alisha Lindstrom, Jensen Lawn Care	Christine Davenport, Hillcrest
Dennis Bosley, Orchard Park	Howard Hoffman, Jr. Windom
Bob Baun, Windom	Monica Thielmann, District Administrator
Dave Stromecki, Brown & Stromecki Insurance	Justin Johnson, Maintenance Manager

Approval of Minutes of the Meeting:

Motion made by Commissioner Jensen, seconded by Commissioner Benning that the minutes of the April meeting be approved. All in favor; motion carried.

Lawn maintenance and Snowplow Bids:

Site Maintenance:	Mowing:	\$20,300.00
	Landscape:	\$15,000.00
	Snowplow:	\$30,750.00
CareEase Lawn:	Mowing:	\$30,000.00
	Landscape:	included in mowing quote
	Snowplow:	\$93,000.00
PJM Contractors:	Mowing:	\$19,900.00
	Landscape:	\$8,100.00
	Snowplow:	\$100,000.00
Jensen Lawn:	Mowing:	\$17,850.00
	Landscape:	\$6,560.00
	Snowplow:	\$32,647.00

Motion made by Commissioner Szczepanik, seconded by Commissioner Hanrahan to turn bids over to Committee for review. All in favor; motion carried.

Comments from the floor (Public):

None

Communications and Action on Same:

1. Letter from Hillcrest Fire Company re: use of hall June 28, 2025. Motion made by Commissioner Szczepanik, seconded by Commissioner Benning regarding same. All in favor; motion carried.
2. Letter from Windom Fire Company re: change of date for hall usage from July 19th to July 20th. No action needed by the Board.
3. Letter from Hillcrest Fire Company re: use of hall June 29, 2025. Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried.
4. Application for Jr. Firefighter from Orchard Park. See new memberships and removals
5. Application for Jr. Firefighter from Orchard Park. See new memberships and removals.
6. Application for Duty Shift from Orchard Park. See new memberships and removals.
7. Letter from Windom Fire Company re: resignation of Firefighter. See new memberships and removals.

Treasurer's Report:

No report

District Chief Jay Knavel:

1. Monthly reports read. Attached to file copy.
2. Reminder that the EVOG course schedule is online.
3. District Drill will be May 21st and will be Tech Rescue at Chestnut Ridge.
4. The Prom demo will be May 30th
5. There will be a District Open House (all three companies) at Central in the afternoon on July 25th, corresponding to Quaker Days

EMS

No report

Training

No report.

Orchard Park Chief, Rob Germano:

No report

Windom Chief, Michael Carey:

No report

Hillcrest Chief, Ron Hendershot:

No report

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Wierzbowski, seconded by Commissioner Benning to add Alexander Saxon to the District Rolls as Jr. Firefighter. All in favor; motion carried.

Motion made by Commissioner Wierzbowski, seconded by Commissioner Benning to add Jordan James Lambert Sr. to the District Rolls for Duty Shift. All in favor; motion carried.

*****Hillcrest*****

Motion made by Commissioner Wierzbowski, seconded by Commissioner Benning to add Kiley Dearborn to the District Rolls as Jr. Firefighter. All in favor; motion carried.

*****Windom*****

Motion made by Commissioner Wierzbowski, seconded by Commissioner Benning to remove Scott Courteau from the District Rolls. All in favor; motion carried.

COMMISSIONER'S REPORTS

Commissioner Hanrahan:

1. Received a request from Hillcrest on the possibility of reducing the number of calls. Will be looking into the request to see the feasibility.
2. Motion made by Commissioner Hanrahan, seconded by Commissioner Wierzbowski to approve Eaton Office proposal of \$15,673.00 for Office furniture. All in favor; motion carried.

Commissioner Benning:

No report

Commissioner Jensen:

1. The Chamber of Commerce for Orchard Park would like to put the information on Fire Safety in their newsletter.
2. The School District has left the decisions on Fire Safety up to the individual schools, who will contact Chris Couell.

Commissioner Wierzbowski:

No report

Commissioner Szczepanik:

No report

Attorney Chelus:

1. With regards to the contract with Saia, the contracts for the new repeaters with the county and West Seneca are complete so Saia can now install the new repeaters. Motion made by Commissioner Benning, seconded by Commissioner Hanrahan for the Chairman to sign the contract with Saia. All in favor; motion carried.
2. Have received the Notice of Claim against the Town, EMS and the District with regards to the accident with the ambulance on the I90 in April.

UNFINISHED BUSINESS:

Firefighter Bosley from Orchard Park would like to know what the holdup with OP3 is. Per the Board, there is a backorder on the part needed.

NEW BUSINESS:

None

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that the bills be paid as presented for a total of \$261,279.43. All in favor; motion carried.

Motions Made:

Motion made by Commissioner Hanrahan, seconded by Commissioner Wierzbowski to approve Eaton Office proposal of \$15,673.00 for Office furniture. All in favor; motion carried.

Commissioner Benning, seconded by Commissioner Hanrahan for the Chairman to sign the contract with Saia. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Hanrahan, seconded by Commissioner Benning that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 717PM

Respectfully submitted, Roberta Buczkowski, Secretary

APPROVED