

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE JUNE MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on June 10, 2025 at 7:00 PM in the meeting room of the District Offices, 4222 S. Taylor Road. The meeting was called to order by Chairman Szczepanik and began with the pledge to the flag.

Roll Call:

Chairman:	Mark Szczepanik	Dist. Chief:	Jay Knavel
Commissioner:	William Hanrahan	Treasurer:	Nick Enser
Commissioner:	Robert Benning	Attorney:	Michael Chelus
Commissioner:	Edmund Jensen Jr.	Secretary:	Roberta Buczkowski
Commissioner:	Frank Wierzbowski		

Fire Company Officers Present:

Orchard Park Chief: Rob Germano
Windom Chief: Mike Carey
Hillcrest Assist Chief: Dave Stromecki

Others Present:

Monica Thielemann, District Administrator. Zenon Zern-Hehir, Windom Jr. FF.
Justin Johnson, District Fleet Manager

Approval of Minutes of the May Meeting:

Motion made by Commissioner Benning, seconded by Commissioner Jensen that the minutes of the May meeting be approved. All in favor; motion carried.

Comments from the floor (Public):

None

Communications and Action on Same:

1. Windom Fire Company re: new member. See new memberships and removals.
2. Windom Fire Company re: new member. See new memberships and removals.
3. Windom Fire Company re: new member. See new memberships and removals.
4. Windom Fire Company re: new member. See new memberships and removals.
5. Letter from Cleveland Clinic re: out of service for Windom FF.
6. Letter from Orchard Park re: resignation of FF. See new memberships and removals.
7. Thank you letter from the Rufat family.

Treasurer's Report:

No report this month

District Chief Jay Knavel:

1. Monthly reports read. Attached to file copy.
2. District drill will be a live fire on June 23rd at Chestnut Ridge.
3. Hose and SCBA tests have been scheduled.
4. District Open House will be July 25th at Central.
5. The prom demo went well.

EMS

No report

Training

No report.

Orchard Park Chief, Rob Germano:

No report.

Windom Chief, Michael Carey:

No report

Hillcrest Chief, Ron Hendershot:

No report

Per Chairman Szczepanik, it is vital that the reports are sent to the Administrator Thielemann.

NEW MEMBERSHIPS AND REMOVALS:*****Orchard Park*****

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to remove Jake Johnson from the District Rolls. All in favor; motion carried.

*****Hillcrest*****

None

*****Windom*****

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski to accept Kevin Masterson to the District Rolls. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski to accept James Rogers to the District Rolls as a Jr. Firefighter. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski to accept Zenon Zern-Hehir to the District Rolls as a Jr. Firefighter. All in favor; motion carried.

COMMISSIONER'S REPORTS**Commissioner Hanrahan:**

1. Talking to the Safety Management regarding all the hazardous materials at the Fire Stations to be recorded and a plan to be formulated for the storing and keeping track of all hazardous materials.
2. The same goes for blood-borne pathogens.
3. With regards to cancer reduction effort, the new hose washers are here and the chiefs to review.
4. Motion made by Commissioner Hanrahan, seconded by Commissioner Wierzbowski to approve Joe Kadi to the Ethics Committee. All in favor; motion carried.

Commissioner Benning:

No report

Commissioner Jensen:

No report

Commissioner Wierzbowski:

1. Motion made by Commissioner Wierzbowski, seconded by Commissioner Benning to approve Care-Ease for the three (3) year contract for lawn maintenance and snow plowing. All in favor; motion carried.

Commissioner Szczepanik:

No report

Attorney Chelus:

No report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that the bills be paid as presented for a total of \$.134,960.10 All in favor; motion carried.

Motions Made:

Motion made by Commissioner Wierzbowski, seconded by Commissioner Benning to approve Care-Ease for the three (3) year contract for lawn maintenance and snow plowing. All in favor; motion carried.

Motion made by Commissioner Hanrahan, seconded by Commissioner Wierzbowski to approve Joe Kadi to the Ethics Committee. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Benning seconded by Commissioner Jensen that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:11PM

Respectfully submitted, Roberta Buczkowski, Secretary