

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS  
MINUTES OF THE JULY MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on July 8, 2025 at 7:00 PM in the meeting room of the District Offices, 4222 S. Taylor Road. The meeting was called to order by Chairman Szczepanik and began with the pledge to the flag.

**Roll Call:**

|               |                   |            |                    |
|---------------|-------------------|------------|--------------------|
| Chairman:     | Mark Szczepanik   | Treasurer: | Nick Enser         |
| Commissioner: | William Hanrahan  | Attorney:  | Michael Chelus     |
| Commissioner: | Robert Benning    | Secretary: | Roberta Buczkowski |
| Commissioner: | Edmund Jensen Jr. |            |                    |
| Commissioner: | Frank Wierzbowski |            |                    |

**Fire Company Officers Present:**

Orchard Park Chief: Rob Germano  
Windom Chief: Mike Carey  
Hillcrest Chief: Ron Hendershot

**Others Present:**

|                               |                           |
|-------------------------------|---------------------------|
| Sherri Hanrahan, Windom       | Bob Baun, Windom          |
| Jim Breitwiser, Windom        | Dave Jensen, Orchard Park |
| Clayton Stowell, Orchard Park | Ian Wojcik, Orchard Park  |
| Charlotte Lent, Orchard Park  | John McEvoy, Orchard Park |

**Memorial Resolution for John Finger**

**Approval of Minutes of the Meeting:**

Motion made by Commissioner Benning, seconded by Commissioner Jensen that the minutes of the June meeting be approved. All in favor; motion carried.

**Comments from the floor (Public):**

None

**Communications and Action on Same:**

1. Use of Orchard Park Central September 20, 2025. Motion made by Commissioner Benning, seconded by Commissioner Jensen regarding same. All in favor; motion carried.
2. Use of Orchard Park Central November 1, 2025. Motion made by Commissioner Benning, seconded by Commissioner Jensen regarding same. All in favor; motion carried.
3. Certificate of Insurance for Assured Partners Northeast. Filed.
4. New member Orchard Park, see new memberships and removals.
5. New member Orchard Park, see new memberships and removals.
6. New member Orchard Park, see new memberships and removals.
7. New member Hillcrest, see new memberships and removals

**Treasurer's Report:**

Reminder to the Companies to make sure to let him know that they filed their 990 Tax Return.

**District Chief Jay Knavel: (Given by Commissioner Szczepanik)**

1. Monthly reports read, attached to file copy.
2. Had the first duty shift crew take H1 on Thursday, July 3<sup>rd</sup> 1800-2300 shift. An article regarding this is in the newsletter.
3. The new W9 and OP9 are in service.
4. The EVOG course will be Tuesday and Saturday instead of Monday and Saturday.
5. Hose testing is this week.
6. The July 4<sup>th</sup> parade and fireworks went well.
7. The BPO will be at Chestnut Ridge Park July 31<sup>st</sup>.

**Orchard Park Chief, Rob Germano:**

1. The Tri-Company Picnic will be July 16<sup>th</sup> at Windom

**Windom Chief, Michael Carey:**

No Report

**Hillcrest Chief, Ron Hendershot:**

1. Would like to use Taylor Road in August for BEFO-IPO class. This is fine with the Board.

**NEW MEMBERSHIPS AND REMOVALS:**

**\*\*\*Orchard Park\*\*\***

Motion made by Commissioner Jensen, seconded by Commissioner to accept Charlotte Lent to the District Rolls. All in favor; motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner to accept Charlotte Lent to the District Rolls. All in favor; motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner to accept Ian Wojcik to the District Rolls. All in favor; motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner to accept Clayton Stowell to the District Rolls. All in favor; motion carried.

**\*\*\*Hillcrest\*\*\***

Motion made by Commissioner Jensen, seconded by Commissioner to accept Michael Dotzler to the District Rolls for Duty Shift All in favor; motion carried.

**\*\*\*Windom\*\*\***

**COMMISSIONER'S REPORTS**

**Commissioner Hanrahan:**

1. Motion made by Commissioner Hanrahan, seconded by Commissioner Wierzbowski to accept the bid for the new H1 for \$1,197,900.00 for 2028. All in favor; motion carried.

**Commissioner Benning:**

No report

**Commissioner Jensen:**

No report

**Commissioner Wierzbowski:**

No report

**Commissioner Szczepanik:**

No report

**Attorney Chelus:**

1. With regards to the accident with the ambulance, there are two (2) more notice of claim. Will turn over to Brown & Stromecki Insurance.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

None

**PRESENTATION OF BILLS AND ACTION ON THE SAME:**

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski that the bills be paid as presented for a total of \$234,640.53 All in favor; motion carried.

**Motions Made:**

**Motion made by Commissioner Hanrahan, seconded by Commissioner Wierzbowski to accept the bid for the new H1 for \$1,197,900.00 for 2028. All in favor; motion carried.**

**MEETING ADJOURNED:**

There being no further business to come before this Board, motion made by Commissioner Benning seconded by Commissioner Jensen that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:15PM

Respectfully submitted, Roberta Buczkowski, Secretary