

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS  
MINUTES OF THE AUGUST MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on August 12, 2025 at 7:00 PM in the meeting room of the District Offices, 4222 S. Taylor Road. The meeting was called to order by Vice-Chairman Hanrahan and began with the pledge to the flag.

**Roll Call:**

Commissioner:	William Hanrahan	Dist. Chief:	Jay Knavel
Commissioner:	Robert Benning	Treasurer:	Nick Enser
Commissioner:	Edmund Jensen Jr.	Attorney:	Michael Chelus
Commissioner:	Frank Wierzbowski	Secretary:	Roberta Buczkowski

**Fire Company Officers Present:**

Orchard Park Chief: Rob Germano  
Windom Assist Chief: Jacob Huff  
Hillcrest Chief: Ron Hendershot

**Others Present:**

Sherri Hanrahan, Windom  
Dylan Miller, Hillcrest  
Maggie Mueller, Hillcrest  
Justin Johnson, Maintenance manager OPFD

**Approval of Minutes of the Meeting:**

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski that the minutes of the July meeting be approved. All in favor; motion carried.

**Comments from the floor (Public):**

None

**Communications and Action on Same:**

1. Application from Hillcrest for Jr. FF. See new memberships and removals
2. Application from Hillcrest for Firefighter. See new memberships and removals
3. Application from Hillcrest for Duty Shift. See new memberships and removals
4. Letter from Orchard Park use of Central October 17, and October 26. Motion made by Commissioner Benning, seconded by Commissioner Jensen regarding same. All in favor; motion carried.
5. Letter from Windom re: change of address for duty shift firefighter Tim Bender. Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried.
6. Letter from Hillcrest Fire Company re: use of Hillcrest hall September 21, 2025. Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried.
7. Letter from Hillcrest Fire Company re: use of Hillcrest hall August 30, 2025. Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried

8. Letter from Hillcrest Fire Company re: use of Hillcrest hall October 4, 2025. Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried

**Treasurer's Report:**

1. 2% money is being generated, should have soon
2. Still no 990 tax forms from the three (3) companies.

Motion made by Commissioner Wierzbowski, seconded by Commissioner Benning to accept the Treasurer's report. All in favor; motion carried.

**District Chief Jay Knavel:**

1. Monthly reports read. Attached to file copy.
2. The hose and SCBA testing is completed.
3. The District Drill will be Monday, August 18<sup>th</sup> and will be a live fire.
4. Great teamwork on the two (2) fires.
5. Will be on vacation starting this Saturday, August 16-23. W9 will be covering.

**Orchard Park Chief, Rob Germano:**

1. Air conditioning in some of the rooms at Central still not working. Per Commissioner Hanrahan, Facilities Manager is working on it.

**Windom Assistant Chief, Jacob Huff:**

No report

**Hillcrest Chief, Ron Hendershot:**

No report

**NEW MEMBERSHIPS AND REMOVALS:**

**\*\*\*Orchard Park\*\*\***

None

**\*\*\*Hillcrest\*\*\***

Motion made by Commissioner Benning, seconded by Commissioner Jensen to accept Holly Quagliana to the District Rolls as a full firefighter. All in favor; motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner Wierzbowski to accept Maggie Mueller to the District Rolls as a Jr. Firefighter. All in favor; motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner Benning to accept Grace Quagliana to the District Rolls as a full firefighter. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski to accept Dylan Miller to the District Rolls for Duty Shift. All in favor; motion carried.

**\*\*\*Windom\*\*\***

None

## **COMMISSIONER'S REPORTS**

### **Commissioner Hanrahan:**

No report

### **Commissioner Benning:**

No report

### **Commissioner Jensen:**

No report

### **Commissioner Wierzbowski:**

No report

### **Attorney Chelus:**

1. The Town Law does allow paid personnel to the Fire District. A motion is needed for a Public Hearing and to have the Hearing advertised in the newspaper.

Motion made by Commissioner Benning, seconded by Commissioner Jensen to table the motion. All in favor; motion carried.

### **UNFINISHED BUSINESS:**

None

### **NEW BUSINESS:**

None

### **PRESENTATION OF BILLS AND ACTION ON THE SAME:**

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski that the bills be paid as presented for a total of \$1,319,912.99 All in favor; motion carried.

### **MEETING ADJOURNED:**

There being no further business to come before this Board, motion made by Commissioner Jensen, seconded by Commissioner Wierzbowski that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:16PM

Respectfully submitted, Roberta Buczkowski, Secretary